

Import LC Cancellation User Guide  
**Oracle Banking Trade Finance Process Management**  
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Oracle Banking Trade Finance Process Management - Import LC Cancellation User Guide  
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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Import LC Cancellation transaction.
- Help users to conveniently create and process Trade Finance transaction

## Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

# Import LC Cancellation

Import LC Cancellation process enables the user to cancel an active import LC.

An active Import LC can be cancelled if further documents are not expected/required under a LC. In such scenarios this process is to be initiated.

Scenario 1 - Cancellation where part or full value of the LC is outstanding and further drawings can be booked.

Example: Original LC value USD 1, 00,000 and Outstanding LC value USD 1, 00,000

Scenario 2 - Cancellation where no more drawings are possible.

Example: Original LC value USD 1, 00,000 and Outstanding LC value USD 100

In the following sections, let's look at the details for Import LC Cancellation process.

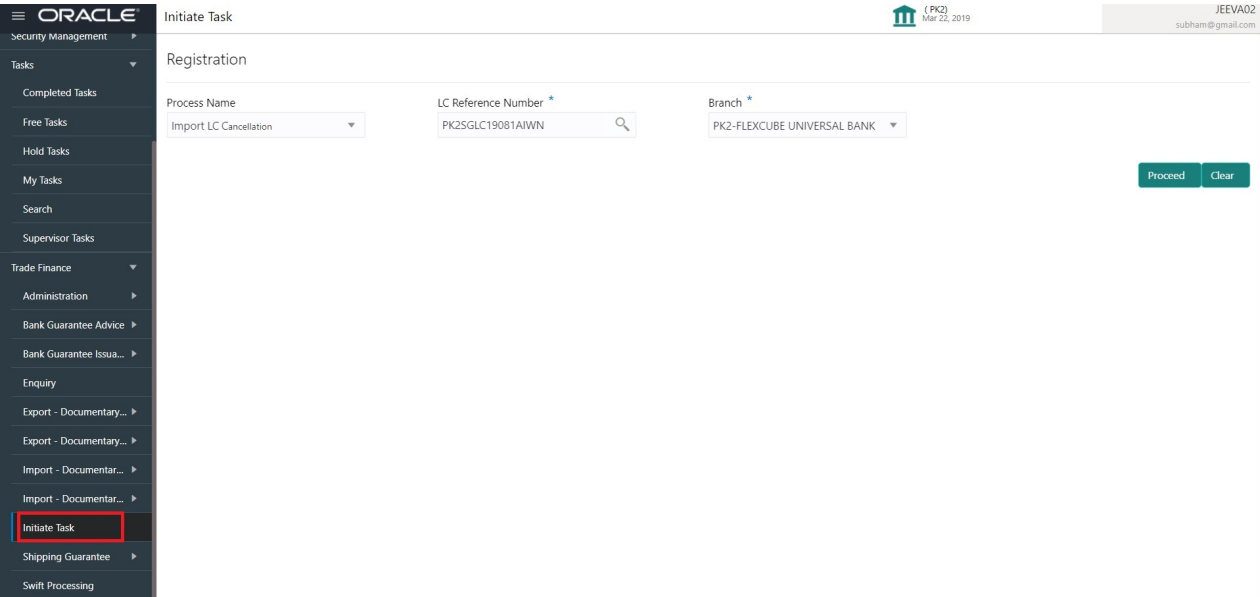
This section contains the following topics:

|   |   |
|---|---|
| <a href="#">Common Initiation Stage</a>                       | <a href="#">Registration</a>                            |
| <a href="#">Data Enrichment</a>                               | <a href="#">Multi Level Approval</a>                    |
| <a href="#">Import LC Cancellation Acknowledgement Format</a> | <a href="#">Import LC Cancellation Rejection Format</a> |

## Common Initiation Stage

The user can initiate the new Import LC Cancellation request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.



Provide the details based on the description in the following table:

| Field               | Description                                   |
|---------------------|---|
| Process Name        | Select the process name to initiate the task. |
| LC Reference Number | Select the LC Reference Number.               |
| Branch              | Select the branch.                            |

### Action Buttons

Use action buttons based on the description in the following table:

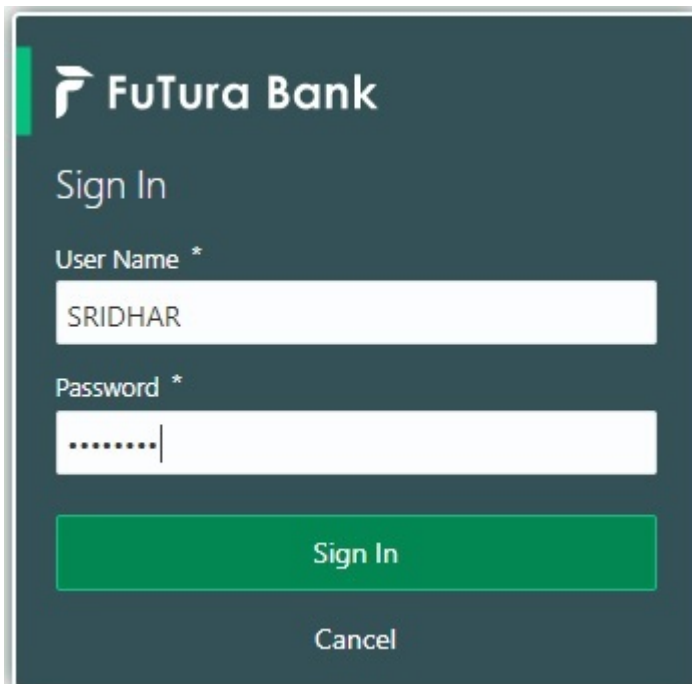
| Field   | Description  |
|---------|--|
| Proceed | Task will get initiated to next logical stage.                     |
| Clear   | The user can clear the contents update and can input values again. |

## Registration

The user can register a request for an Import LC cancellation, received at the front desk (as an application received physically/received by mail/fax).

During Registration, the user captures the basic details of the application, check the signature of the applicant and upload related documents. On submit of the request, the customer should be notified with acknowledgement and the request should be available for an LC expert to handle in the next stage:

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



The screenshot shows a dark-themed login window for Futura Bank. At the top left is the Futura Bank logo. Below it, the text 'Sign In' is displayed. There are two input fields: 'User Name \*' containing the text 'SRIDHAR' and 'Password \*' containing masked characters. Below these fields are two buttons: a green 'Sign In' button and a 'Cancel' button.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

The screenshot shows the Oracle dashboard interface. On the left is a navigation menu with categories like Core Maintenance, Dashboard, Machine Learning, Maintenance, Security Management, Tasks, Trade Finance, Administration, Bank Guarantee Advise, Bank Guarantee Issuance, Enquiry, Event Logs, and Export - Documentary Collection. The main dashboard area contains several widgets:
 

- Hand-off Failure:** A table with columns for ID, description, and status. It shows one entry: 300, Import LC issuance, Handoff Retry.
- High Priority Tasks:** A table with columns for ID, description, and status. It shows two entries: 300, Export LC Advise, DataEnrichme; and 300, Import LC Issuance, Scrutiny.
- Draft Confirmation Pending:** A table with columns for Customer ID, Application Date, and other details. It shows one entry: 001506, 05-11-2020, GBP, 127.
- Swift Processing:** A chart showing success and failure rates for MT700 and MT707 on Feb 2, 2021. The x-axis represents a percentage from 0 to 60. Legend: Success (green), Failure (red).

3. Click **Trade Finance > Import - Documentary Credit > Import LC Cancellation.**

This screenshot is identical to the one above, showing the Oracle dashboard with the same navigation menu and widgets: Hand-off Failure, High Priority Tasks, Draft Confirmation Pending, and Swift Processing.

The Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

# Application Details

Import LC Cancellation

Signatures Documents Remarks Customer Instruction Common Group Messages

### Application Details

20 - Documentary Credit Number  
PK2ILSR21125A55F

Received From Applicant Bank

Received From - Customer ID \*  
001044

Received From - Customer Name  
GOODCARE PLC

Branch  
PK2-Oracle Banking Trade Finan...

Amendment No  
1

Process Reference Number  
PK2ILCC000007071

Priority  
Medium

Submission Mode  
Desk

Cancellation Date  
May 5, 2021

Customer Reference Number

Beneficiary Consent

View LC Events

### LC Details

Revolving

LC Type  
Sight

Product Code  
ILSR

Product Description  
Import LC Sight - Revolving advance Per

Advising Bank  
001185 RBS PLC

40A - Form of Documentary Credit  
IRREVOCABLE

31C - Date of Issue  
May 5, 2021

40E - Applicable Rules  
UCP LATEST VERSION

Date of Expiry  
May 31, 2021

31D - Place Of Expiry  
LONDON

51A - Applicant Bank

Applicant  
001044 GOODCARE PLC

Beneficiary  
001204 PK2WALKIN1

32B - Currency Code, Amount  
GBP £100,000.00

Amount In Local Currency  
GBP £100,000.00


39A - Percentage Credit Amount Tolerance  
/

Outstanding LC Value

39C - Additional Amount Covered

Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table:

| Field                         | Description   | Sample Values |
|-------------------------------|---|---------------|
| Documentary Credit Number     | <p>Provide the documentary credit number. Alternatively, user can search the documentary credit number using LOV.</p> <p>In LOV search/advanced LOV search, user can input Customer ID, Applicant, Currency, Amount and User Reference Number.</p> <p>System will display all the LC's outstanding against the given Applicant-Beneficiary combination. User can select the particular LC that can be canceled.</p> <p><br/><b>Note:</b><br/>System should not display the Documentary Credit for whom Drawings has been listed either on OBTFPM or in Back Office system.</p> |               |
| Received From Applicant Bank  | <p>Read only field.</p> <p>System will display the value available in LC.</p>   | 001344        |
| Received From - Customer ID   | <p>Read only field.</p> <p>Customer ID will be auto-populated based on the value available in LC.</p>   | 001344        |
| Received From - Customer Name | <p>Read only field.</p> <p>System will default the name of the customer as available in LC.</p>   | EMR & CO      |



| Field                     | Description  | Sample Values               |
|---------------------------|--|-----------------------------|
| Branch                    | Read only field.<br>System should display the LC issuance branch from LC details.  | 203-Bank Futura -Branch FZ1 |
| Amendment No              | Read only field.<br>Amendment number sequence for this Letter of credit will be auto-populated. The amendment sequence number is simulated from the back-end system. The System to default based on the logic < Last Amendment Number +1>.   |                             |
| Process Reference Number  | Unique sequence number for the transaction.<br>This is auto generated by the system based on process name and branch code.   |                             |
| Priority                  | Priority attached to the transaction.<br>System will default the Priority as Low/Medium/High based on maintenance. User is allowed to change the value.  | High                        |
| Submission Mode           | Select the submission mode of Import LC Cancellation request. By default the submission mode will have the value as 'Desk'.<br><b>Desk-</b> Request received through Desk<br><b>Fax-</b> Request received through Fax<br><b>Email-</b> Request received through Email<br><b>Courier-</b> Request received through Courier  | Desk                        |
| Cancellation Date         | Read only field.<br>By default, the application will display branch's current date.  | 04/13/2018                  |
| Customer Reference Number | Read only field.<br>User can enter the 'Reference number', if any.   |                             |
| Beneficiary Consent       | <b>Toggle On:</b> Set the Toggle On, if cancellation requires beneficiary's consent.<br><b>Toggle Off:</b> Set the Toggle Off, if cancellation does not requires beneficiary's consent. In this case, an override message will be populated. "Beneficiary Consent flag Turned OFF".<br><br>Beneficiary Consent flag should be turned ON, if the cancellation is for full or part of the LC remaining value where further drawings are expected under the LC. |                             |

## LC Details

Details in this screen displays the data from the LC issued. All fields displayed in LC details section are **read only** fields.

The screenshot shows the 'LC Details' screen with the following data:

- Revolving:** Revolving (toggle)
- Advising Bank:** 001185 RBS PLC
- Date of Expiry:** May 31, 2021
- Beneficiary:** 001204 PK2WALKIN1
- Outstanding LC Value:** GBP £100,000.00
- LC Type:** Sight
- 40A - Form of Documentary Credit:** IRREVOCABLE
- 31D - Place Of Expiry:** LONDON
- 32B - Currency Code, Amount:** GBP £100,000.00
- 39C - Additional Amount Covered:**
- Product Code:** ILSR
- 31C - Date of Issue:** May 5, 2021
- 51A - Applicant Bank:**
- Amount In Local Currency:** GBP £100,000.00
- Product Description:** Import LC Sight Revolving advance Per
- 40E - Applicable Rules:** UCP LATEST VERSION
- Applicant:** 001044 GOODCARE PLC
- 39A - Percentage Credit Amount Tolerance:** /

Provide the LC Details based on the description in the following table:

| Field                            | Description  | Sample Values |
|----------------------------------|--|---------------|
| Revolving                        | Read only field.<br>The value used for 'Revolving' as per the latest LC details.   |               |
| LC Type                          | Read only field.<br>LC type will be populated based on the latest LC details.      |               |
| Product Code                     | Read only field.<br>The product code used during Issuance.                         |               |
| Product Description              | Read only field.<br>The description of the product as in Import LC Issuance.       |               |
| Advising Bank                    | Read only field.<br>The advising bank details as per the latest LC.                |               |
| 40A - Form of Documentary Credit | Read only field.<br>The form of documentary credit is value available in LC record |               |
| 31C - Date of Issue              | Read only field.<br>The date on which the LC is issued.                            |               |
| 40E- Applicable Rules            | Read only field.<br>The applicable rule as per the latest LC details.              |               |
| Date Of Expiry                   | Read only field.<br>The expiry date is as per the latest LC details.               | 09/30/18      |
| Place of Expiry                  | Read only field.<br>The place of expiry is as per the latest LC details.           |               |

| <b>Field</b>                       | <b>Description</b>   | <b>Sample Values</b> |
|------------------------------------|--|----------------------|
| Applicant Bank                     | Read only field.<br>The Applicant Bank if available as per the latest LC details.                              |                      |
| Applicant                          | Read only field.<br>Applicant as per the latest LC details.  |                      |
| Beneficiary                        | Read only field.<br>Beneficiary as per the latest LC details.  |                      |
| Currency Code, Amount              | Read only field.<br>The Currency Code of LC along with the outstanding LC Amount as per the latest LC details. |                      |
| Amount In Local Currency           | Read only field.<br>The LC amount in local currency is displayed.  |                      |
| Percentage Credit Amount Tolerance | Read only field.<br>Tolerance as per the latest LC details.  |                      |
| Outstanding LC Value               | Read only field.<br>The outstanding value of the LC.   |                      |
| Additional Amount Covered          | Read only field.<br>Additional amount covered as per the latest LC details.                                    |                      |

## Miscellaneous

Import LC Cancellation

Signatures
Documents
Remarks
Customer Instruction
Common Group Messages

### Application Details

20 - Documentary Credit Number  
PK2ILSR21125A55F

Branch  
PK2-Oracle Banking Trade Finan...

Submission Mode  
Desk

Received From Applicant Bank

Amendment No  
1

Cancellation Date  
May 5, 2021

Received From - Customer ID \*  
001044

Process Reference Number  
PK2ILCC000007071

Customer Reference Number

Received From - Customer Name  
GOODCARE PLC

Priority  
Medium

Beneficiary Consent

### LC Details

Revolving

Advising Bank  
001185 RBS PLC

Date of Expiry  
May 31, 2021

Beneficiary  
001204 PK2WALKIN1

Outstanding LC Value

LC Type  
Sight

40A - Form of Documentary Credit  
IRREVOCABLE

31D - Place Of Expiry  
LONDON

32B - Currency Code, Amount  
GBP £100,000.00

39C - Additional Amount Covered

Product Code  
ILSR

31C - Date of Issue  
May 5, 2021

51A - Applicant Bank

Amount In Local Currency  
GBP £100,000.00

Product Description  
Import LC Sight Revolving advance Per

40E - Applicable Rules  
UCP LATEST VERSION

Applicant  
001044 GOODCARE PLC

39A - Percentage Credit Amount Tolerance  
/

View LC
Events
Hold
Cancel
Save & Close
Submit

Provide the Miscellaneous Details based on the description in the following table:

| Field     | Description  | Sample Values |
|-----------|--|---------------|
| Signature | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>  |               |
| Documents | <p>Upload the required documents.</p> <p>Application displays mandatory documents to be uploaded for Import LC Cancellation. If mandatory documents are not uploaded, system displays an error on submit. The possible documents submitted under an Import LC Cancellation request are:</p> <ul style="list-style-type: none"> <li>• Cancellation request</li> <li>• Letter of Credit instrument copy</li> </ul> |               |
| Remarks   | <p>Provide any additional information regarding the LC Cancellation. This information can be viewed by other users processing the request.</p>   |               |

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Customer Instructions | <p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul> |               |
| Common Group Message  | Click Common Group Message button, to send MT799 and MT999 messages from within the task.   |               |
| View LC               | Clicking on View LC button enables user to view the latest details of the LC.   |               |
| Events                | Clicking on Events button enables the user to view the snapshot of various events under the Import LC details.  |               |
| <b>Action Buttons</b> |   |               |
| Submit                | <p>On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Import LC Cancellation.</p> <p>If mandatory fields have not been captured or mandatory documents are not uploaded or mandatory checklist is not selected, system will display an error message until the mandatory fields data are provided.</p>   |               |
| Save & Close          | <p>Save the information provided and displays the task in 'My Task' for working later.</p> <p>This option will not submit the request.</p>  |               |
| Cancel                | Cancels the Import LC Cancellation Registration stage inputs.   |               |
| Hold                  | <p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>   |               |

| Field            | Description  | Sample Values |
|------------------|--|---------------|
| Checklist        | <p>Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.</p> <p>The possible checklist items under Registration Stage are:</p> <ul style="list-style-type: none"> <li>• Application signed and stamped</li> <li>• Customer signature verified</li> <li>• All Documents received are uploaded</li> <li>• Any correction or alteration initialed by the applicant</li> </ul> |               |
| Verify Signature | System will display the details of Authorized signatories. The pop up box will display the signature id, signature title and image of the signature for verification   |               |

On Submit, acknowledgement is issued to the customer through customer's preferred media. A simple acknowledgment will be sent in case the user has entered only the Application details. If the user has captured additional information in LC Details data segment also, a detailed acknowledgment will be sent.

In case of request received through online channels, system would send the acknowledgment automatically on receipt of the request.

## Document Linkage

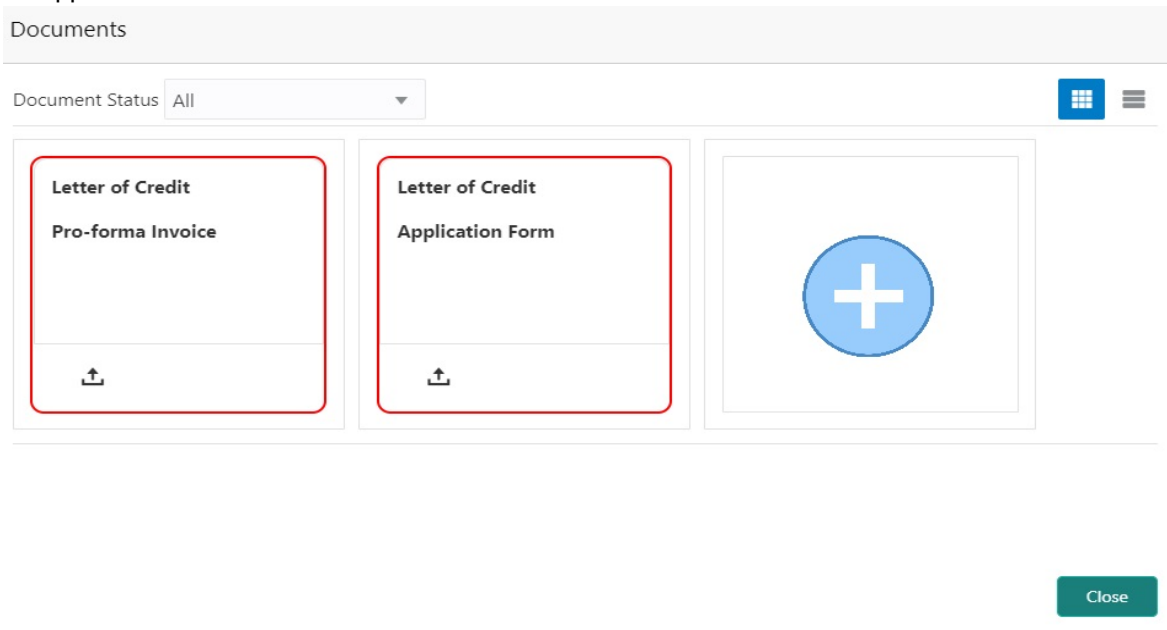
The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.

2. On the header of **Registration** screen, click **Documents** button. The Document pop-up screen appears.



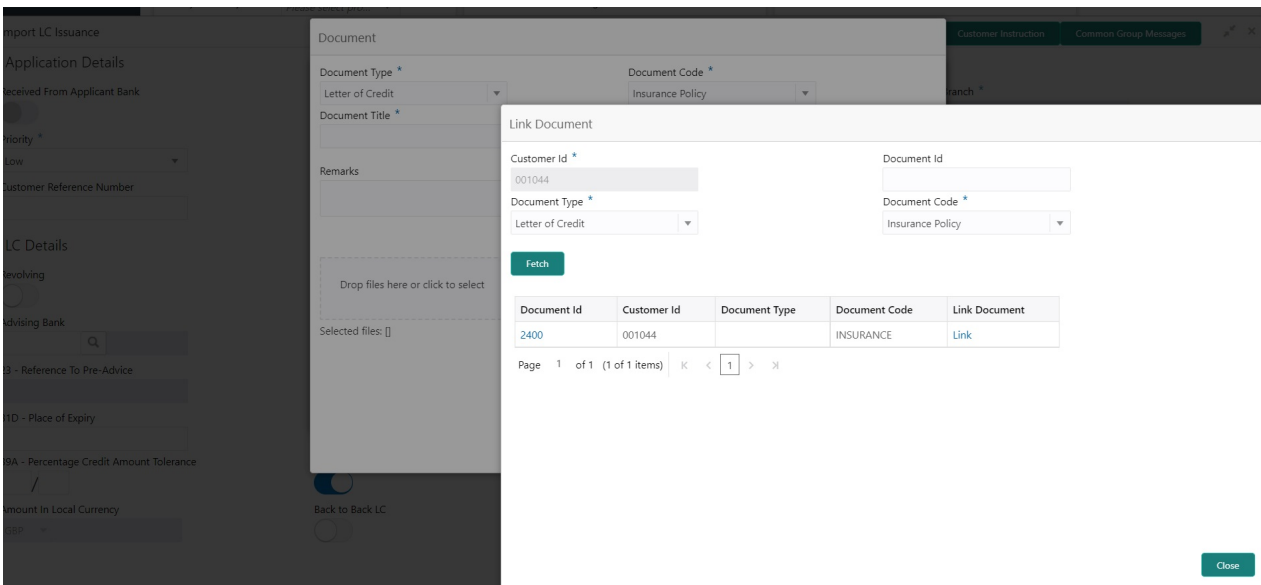
3. Click the Add Additional Documents button/ link. The **Document** screen appears.

| Field          | Description   | Sample Values |
|----------------|---|---------------|
| Document Type  | Select the Document type from list.<br>Indicates the document type from metadata. |               |
| Document Code  | Select the Document Code from list.<br>Indicates the document Code from metadata. |               |
| Document Title | Specify the document title.   |               |

| Field                | Description   | Sample Values |
|----------------------|---|---------------|
| Document Description | Specify the document description.   |               |
| Remarks              | Specify the remarks.  |               |
| Document Expiry Date | Select the document expiry date.  |               |
| Link Document        | The link to link the existing uploaded documents from DMS to the workflow task. |               |

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.



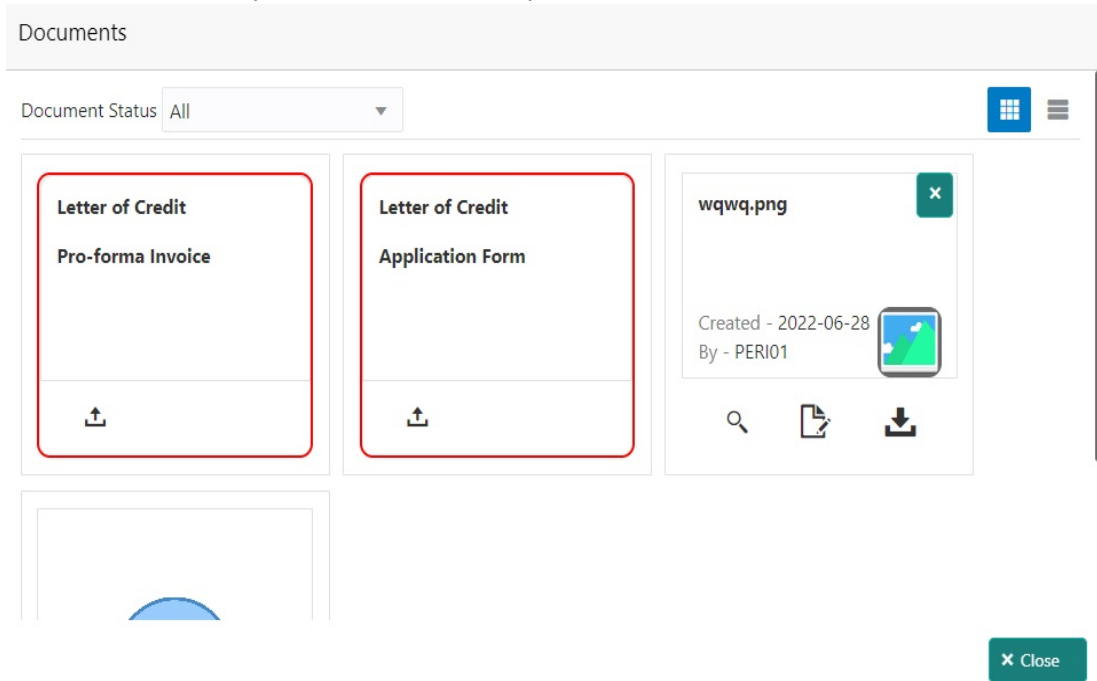
5. Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

| Field                | Description  | Sample Values |
|----------------------|--|---------------|
| Customer ID          | This field displays the transaction Customer ID.     |               |
| Document ID          | Specify the document Id.                             |               |
| Document Type        | Select the document type from list.                  |               |
| Document Code        | Select the document code from list.                  |               |
| <b>Search Result</b> |  |               |
| Document ID          | This field displays the document Code from metadata. |               |
| Customer ID          | This field displays the transaction Customer ID.     |               |
| Document Type        | This field displays the document type from metadata. |               |
| Document Code        | This field displays the document code from metadata. |               |



| Field         | Description   | Sample Values |
|---------------|---|---------------|
| Link Document | The link to link the existing uploaded documents from DMS to the workflow task. |               |

6. Click **Link** to link the particular document required for the current transaction.



Post linking the document, the user can View, Edit and Download the document.

7. Click **Edit** icon to edit the documents. The Edit Document screen is displayed.

The 'Edit Document' form contains the following fields:

- Document Id: 2400
- Document Title: wqwq
- Application Reference Number: PK2ILCI000019041
- Entity Reference Number: PK2ILCI000019041
- Document Type Id: TFPM\_DOCTYPE001
- Document Description: (empty text area)
- Remarks: (empty text area)
- Document Expiry Date: Jun 29, 2022

At the bottom, there is a dashed box with the text 'Drop files here or click to select' and 'Current selected files: []'. 'Update' and 'Cancel' buttons are located at the bottom right.

## Data Enrichment

On successful completion of Registration of an Import LC Cancellation task, the task moves to Data Enrichment stage. At this stage the gathered information during Registration are verified.

**Non-Online Channel** - Import LC Amendment request that were received at the desk will move to DE stage post successful Registration. The requests will have the details entered during the Registration stage.

**Online Channel** - Requests that are received via online channels like trade portal, external system and SWIFT are available directly for further processing from DE stage and available data for all data segments from Application stage to Data Enrichment stage would be auto populated.

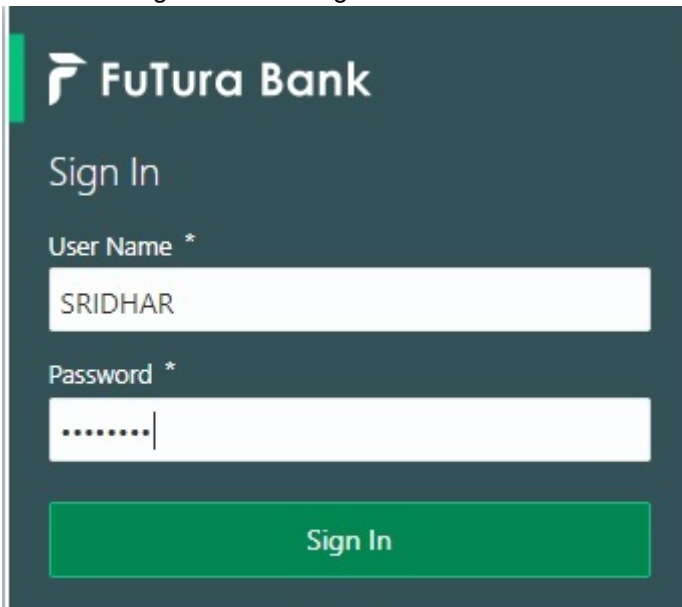


### Note

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task currently at Data Enrichment stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



**FuTura Bank**

Sign In

User Name \*

SRIDHAR

Password \*

.....

Sign In

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

The screenshot shows the Oracle dashboard interface. The top navigation bar includes the Oracle logo, a user profile icon for 'SRIDHAR02' (subham@gmail.com), and a date indicator 'Jan 1, 2016'. The left sidebar contains a menu with categories like Core Maintenance, Dashboard, Machine Learning, Maintenance, Security Management, Tasks, Trade Finance, Administration, Bank Guarantee Advise, Bank Guarantee Issuance, Enquiry, Event Logs, Export - Documentary Collection, Export - Documentary Credit, Import - Documentary Collection, Import - Documentary Credit, and Import LC Update. The main dashboard area features several widgets: 'Hand-off Failure' with a table showing 300 'Import LC issuance' and 'Handoff Retry'; 'High Priority Tasks' with a table showing 300 'Export LC Advise' and 'DataEnrichment', and 300 'Import LC Issuance' and 'Scrutiny'; 'Draft Confirmation Pending' with a table showing 001506 '05-11-2020' and 'GBP' for 127 applications; and 'Swift Processing' with two bar charts for 'MT700' showing 'Success' and 'Failure' counts for the date 'Feb 2, 2021'.

3. Click Trade Finance > Tasks > Free Tasks.

The screenshot shows the 'Free Tasks' page in the Oracle system. The top navigation bar includes the Oracle logo, a user profile icon for 'SRIDHAR02' (subham@gmail.com), and a date indicator 'Mar 22, 2019'. The left sidebar contains a menu with categories like Core Maintenance, Dashboard, Machine Learning, Maintenance, Security Management, Tasks, Awaiting Customer Clarification, Completed Tasks, Free Tasks (highlighted with a red box), Hold Tasks, My Tasks, Search, Supervisor Tasks, and Trade Finance. The main content area displays a table of tasks with the following columns: Action, Priority, Process Name, Process Reference Number, Application Number, Stage, Application Date, Branch, and Customer Num. The table contains 12 rows of task data. Below the table, there is a pagination control showing 'Page 1 of 79 (1 - 20 of 1562 items)' and navigation buttons for '1', '2', '3', '4', '5', '79', and '> < < >'.

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

| Action   | Priority | Process Name              | Process Reference Number | Application Number | Stage          | Application Date | Branch | Customer Num |
|--|----------|---------------------------|--------------------------|--------------------|----------------|------------------|--------|--------------|
| <input checked="" type="checkbox"/> Acquire & Edit | M        | Import LC Cancellation    | PK2ILCC000045198         | PK2ILCC000045198   | DataEnrichment | 21-02-02         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Shipping Guarantee Iss... | PK2SGTI000045197         | PK2SGTI000045197   | DataEnrichment | 21-02-02         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Shipping Guarantee Iss... | PK2SGTI000045196         | PK2SGTI000045196   | DataEnrichment | 21-02-02         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Import LC Issuance        | PK2ILCI000045175         | PK2ILCI000045175   | Scrutiny       | 21-02-02         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | H        | Export LC Advise          | PK2ELCA000045145         | PK2ELCA000045145   | DataEnrichment | 21-02-01         | PK2    | 001043       |
| <input type="checkbox"/> Acquire & Edit            | H        | Import LC Issuance        | PK2ILCI000045140         | PK2ILCI000045140   | Scrutiny       | 21-02-01         | PK2    | 001043       |
| <input type="checkbox"/> Acquire & Edit            | M        | Guarantee Issuance        | PK2GTEI000045139         | PK2GTEI000045139   | Scrutiny       | 21-02-01         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | H        | Import LC Issuance        | PK2ILCI000045130         | PK2ILCI000045130   | Scrutiny       | 21-02-01         | PK2    | 001043       |
| <input type="checkbox"/> Acquire & Edit            | M        | Guarantee Issuance        | PK2GTEI000045123         | PK2GTEI000045123   | Scrutiny       | 21-02-01         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Import LC Issuance        | PK2ILCI000045101         | PK2ILCI000045101   | Scrutiny       | 21-02-01         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Import LC Issuance        | PK2ILCI000045106         | PK2ILCI000045106   | Scrutiny       | 21-02-01         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Import LC Issuance        | PK2ILCI000045107         | PK2ILCI000045107   | Scrutiny       | 21-02-01         | PK2    | 001044       |
| <input type="checkbox"/> Acquire & Edit            | M        | Shipping Guarantee Iss... | PK2SGTI000045094         | PK2SGTI000045094   | DataEnrichment | 21-02-01         | PK2    | 001044       |

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

| Action                                   | Priority | Process Name             | Process Reference Number | Application Number | Stage          | Application Date | Branch | Customer Number |
|--|----------|--------------------------|--------------------------|--------------------|----------------|------------------|--------|-----------------|
| <input checked="" type="checkbox"/> Edit | M        | Import LC Cancellation   | PK2ILCC000045198         | PK2ILCC000045198   | DataEnrichment | 21-02-02         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export LC Closure        | PK2ELCC000044997         | PK2ELCC000044997   | Registration   | 21-01-30         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export LC Closure        | PK2ELCC000044997         | PK2ELCC000044997   | Registration   | 21-01-30         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Guarantee Advise Canc... | PK2GTAC000044993         | PK2GTAC000044993   | Registration   | 21-01-30         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Guarantee Amendment      | PK2GTEA000044603         | PK2GTEA000044603   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Guarantee Advise         | 000GTEA000044600         | 000GTEA000044600   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export Documentary Co... | PK2EDCR000044599         | PK2EDCR000044599   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export Documentary Co... | PK2EDCL000044598         | PK2EDCL000044598   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export Documentary Co... | 000EDCB000044596         | 000EDCB000044596   | DataEnrichment | 21-01-23         | PK2    | 000223          |
| <input type="checkbox"/> Edit            | M        | Export LC Drawing Upd... | PK2ELCU000044595         | PK2ELCU000044595   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export LC Liquidation    | PK2ELCL000044593         | PK2ELCL000044593   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export LCCancellation    | PK2ELCC000044587         | PK2ELCC000044587   | DataEnrichment | 21-01-23         | PK2    | 001044          |
| <input type="checkbox"/> Edit            | M        | Export LC Amendment      | PK2ELCA000044583         | PK2ELCA000044583   | DataEnrichment | 21-01-23         | PK2    | 001044          |

The Data Enrichment stage has five sections as follows:

- Main Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User can view the latest LC values displayed in the respective fields.

## Main Details

Main details section has three sub section as follows:

- Application Details
- LC Details

## Application Details

All fields displayed under Application details section, would be read only except for the **Priority**. Refer to [Application Details](#) section of [Registration](#) stage for more information of the fields.

Import LC Cancellation - DataEnrichment :: Application No: PK2ILCC000007071

Overrides Customer Instruction Common Group Messages Incoming Message View LC Signatures

Screen (1 / 6)

**Main Details**

**Application Details**

20 - Documentary Credit Number  
PK2ILSR21125A5SF

Received From Applicant Bank

Received From - Customer ID \*  
001044

Received From - Customer Name  
GOODCARE PLC

Branch  
PK2-Oracle Banking Trade Finan...

Amendment No  
1

Process Reference Number  
PK2ILCC000007071

Priority  
Medium

Submission Mode  
Desk

Cancellation Date  
May 5, 2021

Customer Reference Number

Beneficiary Consent

**LC Details**

Revolving

LC Type  
Sight

Product Code  
ILSR

Product Description  
Import LC Sight Revolving advance Per

Advising Bank  
001185 RBS PLC

40A - Form of Documentary Credit  
IRREVOCABLE

31C - Date of Issue  
May 5, 2021

40E - Applicable Rules  
UCP LATEST VERSION

Date of Expiry  
May 31, 2021

31D - Place Of Expiry  
LONDON

51A - Applicant Bank

Applicant  
001044 GOODCARE PLC

Beneficiary  
001204 PK2WALKIN1

32B - Currency Code, Amount  
GBP £100,000.00

Amount In Local Currency  
GBP £100,000.00

39A - Percentage Credit Amount Tolerance  
/

Audit Reject Refer Hold Cancel Save & Close Back Next

## LC Details

The user can view the latest LC values defaulted in the respective fields. All fields displayed in LC details section are **read only** fields. Refer to [LC Details](#) section in [Registration](#) for more information of the fields.

**LC Details**

Revolving

LC Type  
Sight

Product Code  
ILSR

Product Description  
Import LC Sight Revolving advance Per

Advising Bank  
001185 RBS PLC

40A - Form of Documentary Credit  
IRREVOCABLE

31C - Date of Issue  
May 5, 2021

40E - Applicable Rules  
UCP LATEST VERSION

Date of Expiry  
May 31, 2021

31D - Place Of Expiry  
LONDON

51A - Applicant Bank

Applicant  
001044 GOODCARE PLC

Beneficiary  
001204 PK2WALKIN1

32B - Currency Code, Amount  
GBP £100,000.00

Amount In Local Currency  
GBP £100,000.00

39A - Percentage Credit Amount Tolerance  
/

Reject Refer Hold Cancel Save & Close Back Next

| Field        | Description  | Sample Values |
|--------------|--|---------------|
| Revolving    | Read only field.<br>The value used for 'Revolving' as per the latest LC details. |               |
| LC Type      | Read only field.<br>LC type will be populated based on the latest LC details.    |               |
| Product Code | Read only field.<br>The four letter product code used during Issuance.           |               |

| Field                              | Description  | Sample Values |
|------------------------------------|--|---------------|
| Product Description                | Read only field.<br>The description of the product as in Import LC Issuance.                                   |               |
| Advising Bank                      | Read only field.<br>The advising bank details as per the latest LC.  |               |
| 40A - Form of Documentary Credit   | Read only field.<br>The form of documentary credit is the selection done at the time of Import LC Issuance.    |               |
| 31C - Date of Issue                | Read only field.<br>The date on which the LC is issued. This field cannot amended.                             |               |
| 40E- Applicable Rules              | Read only field.<br>The applicable rule as per the latest LC details.  |               |
| Date Of Expiry                     | Read only field.<br>The expiry date is as per the latest LC details.   | 09/30/18      |
| Place of Expiry                    | Read only field.<br>The place of expiry is as per the latest LC details.                                       |               |
| Applicant Bank                     | Read only field.<br>The Applicant Bank if available as per the latest LC details.                              |               |
| Applicant                          | Read only field.<br>Applicant as per the latest LC details.  |               |
| Beneficiary                        | Read only field.<br>Beneficiary name as per the latest LC details.   |               |
| Currency Code, Amount              | Read only field.<br>The Currency Code of LC along with the outstanding LC Amount as per the latest LC details. |               |
| Amount In Local Currency           | Read only field.<br>The LC amount in local currency is displayed.  |               |
| Percentage Credit Amount Tolerance | Read only field.<br>Tolerance as per the latest LC details.  |               |
| Outstanding LC Value               | Read only field.<br>The outstanding value of the LC.   |               |
| Additional Amount Covered          | Read only field.<br>Additional amount covered as per the latest LC details.                                    |               |

## Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.   |               |
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |
| Refer                 | <p>On click of Refer, user will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>  |               |
| Hold                  | <p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>   |               |
| Cancel                | <p>Cancel the task window and return to dashboard. The data entered will not be saved.</p>  |               |
| Save & Close          | <p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>   |               |
| Next                  | <p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>  |               |

| Field                 | Description  | Sample Values |
|-----------------------|--|---------------|
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.  |               |
| Documents             | <p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p> |               |
| Remarks               | <p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>   |               |
| Overrides             | Click to view overrides, if any.   |               |
| Customer Instructions | <p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>                  |               |
| Common Group Message  | Click Common Group Message button, to send MT799 and MT999 messages from within the task.  |               |
| Incoming Message      | Click to displays the incoming messages.   |               |
| Signature             | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>  |               |



| Field   | Description  | Sample Values |
|---------|--|---------------|
| View LC | Clicking on View LC button enables user to view the details of the LC. |               |

## Additional Fields

Banks can configure these additional fields during implementation. Data Enrichment user can verify the additional fields implemented by the bank. Any user defined fields maintained at the bank level will be available in this Additional field details.

## Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.   |               |
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |





| Field                 | Description  | Sample Values |
|-----------------------|--|---------------|
| Refer                 | <p>On click of Refer, user will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> |               |
| Hold                  | <p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>  |               |
| Cancel                | <p>Cancel the task window and return to dashboard. The data entered will not be saved.</p>   |               |
| Save & Close          | <p>Save the information provided and holds the task in 'My Task' for working later.</p> <p>This option will not submit the request.</p>  |               |
| Back                  | <p>Click Back to move the task to the previous segment.</p>  |               |
| Next                  | <p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>   |               |
| Clarification Details | <p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.</p>   |               |
| Documents             | <p>Click the Documents icon to View/Upload the required documents.</p>   |               |
| Remarks               | <p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>   |               |
| Overrides             | <p>Click to view overrides, if any.</p>  |               |
| View LC               | <p>Clicking on View LC button enables user to view the details of the LC.</p>  |               |

## Advices

This section defaults the advices maintained for the product based on the advices maintained at the Product level. The user can view the advices generated during Import LC Cancellation request. Some of the possible advices could be of cancellation, payment message, etc.

The user can also suppress the Advice, if required.

| Field           | Description  | Sample Values |
|-----------------|--|---------------|
| Suppress Advice | <p><b>Toggle on:</b> Switch on the toggle if advice is suppressed.</p> <p><b>Toggle off:</b> Switch off the toggle if suppress advice is not required for the amendments</p> |               |
| Advice Name     | User can select the instruction code as a part of free text.   |               |
| Medium          | The medium of advices is defaulted from the system. User can update if required.   |               |

| Field   | Description  | Sample Values |
|---|--|---------------|
| Advice Party  | Value be defaulted from import LC. User can update if required.      |               |
| Party ID  | Value be defaulted from import LC. User can update if required.      |               |
| Party Name  | Read only field.<br>Value be defaulted from import LC.               |               |
| Free Format Text  |  |               |
| FFT Code  | User can select the FFT code as a part of free text.                 |               |
| FFT Description   | FFT description is populated based on the FFT code selected.         |               |
|    | Click plus icon to add new FFT code.                                 |               |
|   | Click minus icon to remove any existing FFT code.                    |               |
| Instruction Details   |  |               |
| Instruction Code  | User can select the instruction code as a part of free text.         |               |
| Instruction Description   | Instruction description is populated based on the FFT code selected. |               |
|  | Click plus icon to add new instruction code.                         |               |
|  | Click minus icon to remove any existing instruction code.            |               |

## Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |               |

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |
| Refer                 | <p>On click of Refer, user will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>   |               |
| Hold                  | <p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>   |               |
| Cancel                | <p>Cancel the task window and return to dashboard. The data entered will not be saved.</p>  |               |
| Save & Close          | <p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>   |               |
| Back                  | <p>Click Back to move the task to the previous segment.</p>   |               |
| Next                  | <p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>  |               |
| Clarification Details | <p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.</p>  |               |
| Documents             | <p>Click the Documents icon to View/Upload the required documents.</p>  |               |

| Field     | Description   | Sample Values |
|-----------|---|---------------|
| Remarks   | Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.<br><br>Content from Remarks field should be handed off to Remarks field in Backend application. |               |
| Overrides | Click to view overrides, if any.  |               |
| View LC   | Clicking on View LC button enables user to view the details of the LC.  |               |

## Additional Details

The user can view the Additional Details during Import LC Cancellation request. Some of the possible details are:

- Limits and Collateral
- Commission, Charges and Taxes
- Preview Messages

Import LC Cancellation - DataEnrichment :: Application No: PK2ILCC000062906

Overrides View LC

- 1 Main Details
- 2 Additional Fields
- 3 Advises
- 4 Additional Details
- 5 Settlement Details
- 6 Summary

### Additional Details

| Limits and Collaterals  | Commission,Charges and...                           | Preview Messages                 | FX Linkage  |
|---|---|----------------------------------|---|
| Limit Currency :<br>Limit Contribution :<br>Limit Status :<br>Collateral Currency : <b>EUR</b><br>Collateral :<br>Contribution :<br>Collateral Status : | Charge :<br>Commission :<br>Tax :<br>Block Status : | Language :<br>Preview Advice : - | FX Reference Number :<br>Contract Currency :<br>Contract Amount : |

Audit

Reject Refer Hold Cancel Save & Close Back Next

Screen ( 4 / 6)

## Limits & Collateral

Limit and Collateral details are Read Only and can not be edited and the value for Outstanding Collateral field should be fetched from back office.

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number" to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Limits and Collaterals

Limit Details

| Customer ID         | Line ID | Contribution % | Contribution Currency | Contribution Amount | Limit Check Response | Response Message | View |
|---------------------|---------|----------------|-----------------------|---------------------|----------------------|------------------|------|
| No data to display. |         |                |                       |                     |                      |                  |      |

Cash Collateral Details

Collateral Percentage \* 45.0

Collateral Currency and amount GBP £447.00

Exchange Rate 1

| Sequence Number     | Settlement Account Currency | Settlement Account | Exchange Rate | Collateral % | Contribution Amount | Contribution Amount in Account Currency | Account Balance Check Response | Response |
|---------------------|-----------------------------|--------------------|---------------|--------------|---------------------|---|--------------------------------|----------|
| No data to display. |                             |                    |               |              |                     |   |                                |          |

Save & Close Cancel

Limit Details

Customer Id 001044

Contribution % \* 100.0

Contribution Currency GBP

Limit Currency GBP

Limit Check Response Available

Expiry Date

Verify

Line ID \* 001044

Limits Description

Contribution Amount \* £2,200.00

Limit Available Amount £999,528,418,464.36

Response Message The Earmark can be performed as the f

Save & Close Close

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Customer ID           | Read only field.<br>Applicant's/Applicant Bank customer ID will get defaulted.  |               |
| Line ID               | Read only field.<br>The various lines available and mapped under the customer id.   |               |
| Contribution          | Read only field.<br>System will default this to 100%. System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message. |               |
| Contribution Currency | Read only field.<br>The LC currency will be defaulted in this field.  |               |

| Field                  | Description   | Sample Values |
|------------------------|---|---------------|
| Contribution Amount    | Read only field.<br>Contribution amount will default based on the contribution %.   |               |
| Limit Currency         | Read only field.<br>Limit Currency will be defaulted in this field.   |               |
| Limit Available Amount | Read only field.<br>This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. |               |
| Limit Check Response   | Read only field.<br>Response can be 'Success' or 'Limit not Available'.   |               |
| Response Message       | Read only field.<br>Detailed Response message.  |               |
| Expiry Date            | This field displays the date up to which the Line is valid  |               |

Collateral availability needs to be checked if amendment involves increase in amount or tolerance. Provide the collateral details based on the description provided in the following table:

Collateral Details
✕

|   |  |
|---|--|
| <p>Total Collateral Amount *<br/><input type="text" value="\$67.00"/></p> <p>Sequence Number<br/><input type="text" value="2.0"/></p> <p>Collateral Contribution Amount *<br/><input type="text" value="\$67.00"/></p> <p>Settlement Account Currency<br/><input type="text" value="GBP"/></p> <p>Contribution Amount in Account Currency<br/><input type="text" value="£0.00"/></p> <p>Response<br/><input type="text" value="VS"/></p> <p><input type="button" value="Verify"/></p> | <p>Collateral Amount to be Collected *<br/><input type="text" value="\$0.00"/></p> <p>Collateral Split % *<br/><input type="text" value="100.0"/> <input type="button" value="v"/> <input type="button" value="^"/></p> <p>Settlement Account *<br/><input type="text" value="PK1000327018"/> <input type="button" value="Q"/></p> <p>Exchange Rate<br/><input type="text" value="1.3"/> <input type="button" value="v"/> <input type="button" value="^"/></p> <p>Account Available Amount<br/><input type="text" value="£99,999,393,343.91"/></p> <p>Response Message<br/><input type="text" value="The amount block can be performed a:"/></p> |
|---|--|



| Field                          | Description   | Sample Values |
|--------------------------------|---|---------------|
| Cash Collateral Details        |   |               |
| Collateral Percentage          | Specify the percentage of collateral to be linked to this transaction.  |               |
| Collateral Currency and amount | System populates the contract currency as collateral currency by default.<br>User can modify the collateral Currency and amount.  |               |
| Exchange Rate                  | System populates the exchange rate maintained.<br>User can modify the collateral Currency and amount.<br>System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified. |               |

Click + plus icon to add new collateral details.

Below fields are displayed on the Collateral Details pop-up screen, if the user clicks plus icon.

|                                   |  |  |
|-----------------------------------|--|--|
| Total Collateral Amount           | Read only field.<br>This field displays the total collateral amount provided by the user.  |  |
| Collateral Amount to be Collected | Read only field.<br>This field displays the collateral amount yet to be collected as part of the collateral split.   |  |
| Sequence Number                   | Read only field.<br>The sequence number is auto populated with the value, generated by the system.   |  |
| Collateral Split %                | The collateral split% to be collected against the selected settlement account.   |  |
| Collateral Contribution Amount    | Collateral contribution amount will get defaulted in this field.<br><br>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified. |  |
| Settlement Account                | The settlement account for then collateral.  |  |
| Settlement Account Currency       | The Settlement Account Currency.   |  |

| Field                                   | Description  | Sample Values |
|---|--|---------------|
| Exchange Rate                           | Read only field.<br>This field displays the exchange rate, if the settlement account currency is different from the collateral currency. |               |
| Contribution Amount in Account Currency | Read only field.<br>This field displays the contribution amount in the settlement account currency as defaulted by the system.           |               |
| Account Available Amount                | Read only field.<br>Account available amount will be auto-populated based on the Settlement Account selection.                           |               |
| Currency                                | The LC currency will get defaulted in this field.  |               |
| Response                                | Response can be 'Success' or 'Amount not Available'.   |               |
| Response Message                        | Detailed Response message.   |               |
| Cancel                                  | Click to cancel the entry.   |               |

Below fields appear in the **Cash Collateral Details** grid along with the above fields.

|                                |   |  |
|--------------------------------|---|--|
| Collateral%                    | The percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.   |  |
| Contribution Amount            | This field displays the collateral contribution amount.<br><br>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified. |  |
| Account Balance Check Response | This field displays the account balance check response.   |  |
| Edit Link                      | Click edit link to edit any existing Collateral Details.  |  |

### Commission, Charges and Taxes

On click of 'Next' in the previous screen, system will auto populate the charges, commission and tax components mapped to the product from the back office system.

Override message for charges should be displayed for - LC should be cancelled only after recovery of all outstanding charges.

Commission,Charges and Taxes

Recalculate Redefault

Commission Details

Event

Event Description

| Component           | Rate | Modified Rate | Currency | Amount | Modified | Defer | Waive | Charge Party | Settlement Account |
|---------------------|------|---------------|----------|--------|----------|-------|-------|--------------|--------------------|
| No data to display. |      |               |          |        |          |       |       |              |                    |

Page 1 of 0 (0 of 0 items)

Charge Details

| Component | Tag currency | Tag Amount | Currency | Amount | Modified | Billing                  | Defer                    | Waive                    | Charge Party | Settlement Account |
|-----------|--------------|------------|----------|--------|----------|--------------------------|--------------------------|--------------------------|--------------|--------------------|
| LCCANCHG  | GBP          | 100000     | GBP      | £50.00 |          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |              | PK20010440017      |

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Tax Details

| Component | Type        | Value Date | Currency | Amount | Billing                  | Defer                    | Settlement Account |
|-----------|-------------|------------|----------|--------|--------------------------|--------------------------|--------------------|
| LCTAX     | WITHHOLDING |            |          |        | <input type="checkbox"/> | <input type="checkbox"/> | PK20010440017      |

Save & Close Cancel

## Commission Details

Provide the Commission Details based on the description provided in the following table:

| Field             | Description   | Sample Values |
|-------------------|---|---------------|
| Event             | Read only field.<br>This field displays the event name.   |               |
| Event Description | Read only field.<br>This field displays the description of the event.   |               |
| Component         | Select the commission component   |               |
| Modified Rate     | From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field. |               |
| Rate              | Defaults from product. User can change the rate, if required.   |               |
| Currency          | Defaults the currency in which the commission needs to be collected   |               |
| Amount            | An amount that is maintained under the product code defaults in this field. User can modify the value, if required.     |               |
| Modified Amount   | From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field. |               |
| Defer             | Select the check box, if charges/commissions has to be deferred and collected at any future step.                       |               |

| Field              | Description   | Sample Values |
|--------------------|---|---------------|
| Waive              | <p>Select the check box to waive charges/ commission.</p> <p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p> <p>If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.</p> |               |
| Charge Party       | Charge party will be 'Applicant' by Default. You can change the value to Beneficiary  |               |
| Settlement Account | Details of the Settlement Account.  |               |

## Charge Details

| Field              | Description   | Sample Values |
|--------------------|---|---------------|
| Component          | Charge Component type.  |               |
| Tag Currency       | Defaults the tag currency in which the charges have to be collected.  |               |
| Tag Amount         | Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.   |               |
| Currency           | Defaults the currency in which the charges have to be collected.  |               |
| Amount             | An amount that is maintained under the product code gets defaulted in this field.   |               |
| Modified Amount    | From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.   |               |
| Billing            | <p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p> |               |
| Defer              | <p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>  |               |
| Waive              | <p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>   |               |
| Charge Party       | Charge party will be applicant by default.  |               |
| Settlement Account | Details of the settlement account.  |               |

## Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

Tax details are defaulted from the back-end system.

| Field              | Description   | Sample Values |
|--------------------|---|---------------|
| Component          | Tax Component type  |               |
| Type               | Type of tax Component.  |               |
| Value Date         | This field displays the value date of tax component.  |               |
| Currency           | The tax currency is the same as the commission.   |               |
| Amount             | The tax amount defaults based on the percentage of commission maintained.   |               |
| Billing            | If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.<br>This field is disabled, if 'Defer' toggle is enabled.                                      |               |
| Defer              | If taxes have to be deferred and collected at any future step, this option has to be enabled.<br>The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation. |               |
| Settlement Account | Details of the settlement account.  |               |

## Preview Message

The bank user can view a preview of the outgoing SWIFT message and advise simulated from back office.

Based on the LC cancellation captured in the previous screen, the preview message simulated from the back office and the user can view the message.

The screenshot displays the 'Preview Messages' window with two panes. The left pane, 'Preview - SWIFT Message', shows a message type of '707' and a preview of a SWIFT message with details such as 'Original Received from Application - Outgoing Draft', 'Swift Input: FIN 707 Amendment to a Documentary Credit', and 'Message-User-Reference: 0332172296066592'. The right pane, 'Preview - Mail Advice', shows an 'LC\_INSTRUMENT' advice type with a preview of a 'LETTER OF GUARANTEE' issued on '22-MAR-19' by 'HSBC BANK'. At the bottom right, there are 'Save & Close' and 'Cancel' buttons.

| Field                        | Description                             | Sample Values |
|------------------------------|---|---------------|
| <b>Preview SWIFT Message</b> |   |               |
| Language                     | The language for the SWIFT message.     |               |
| Message Type                 | Select the message type.                |               |
| Preview Message              | Display a preview of the draft message. |               |
| <b>Preview Mail Device</b>   |   |               |
| Language                     | The language for the advice message.    |               |
| Advice Type                  | Select the advice type.                 |               |
| Message Type                 | Display a preview of the advice.        |               |
| Preview Message              | Display a preview of the draft message. |               |

### Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description  | Sample Values |
|-----------------------|--|---------------|
| Request Clarification | On click of the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |               |

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |
| Refer                 | <p>On click of Refer, user will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>  |               |
| Hold                  | <p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>   |               |
| Cancel                | <p>Cancel the task window and return to dashboard. The data entered will not be saved.</p>  |               |
| Save & Close          | <p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>   |               |
| Back                  | <p>Click Back to move the task to the previous segment.</p>   |               |
| Next                  | <p>Click Next to move to next logical step in DE stage. The system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed.</p>   |               |
| Clarification Details | <p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.</p>  |               |
| Documents             | <p>Click the Documents icon to View/Upload the required documents.</p>  |               |



| Field     | Description   | Sample Values |
|-----------|---|---------------|
| Remarks   | Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.<br><br>Content from Remarks field should be handed off to Remarks field in Backend application. |               |
| Overrides | Click to view overrides, if any.  |               |
| View LC   | Clicking on View LC button enables user to view the details of the LC.  |               |

## Settlement Details

System should simulate the settlement details from back office and display the same in this screen. The user can view the settlement details during Import LC Cancellation request.

Import LC Cancellation - DataEnrichment :: Application No: PK2ILCC000062906 View LC

Screen ( 5 / 6)

Settlement Details

Current Event

| Component       | Currency | Debit/Credit | Account       | Account Description | Account Currency | Netting Indicator | Current Event | Original Exchange Rate | Exchange Rate | Deal Reference No |
|-----------------|----------|--------------|---------------|---------------------|------------------|-------------------|---------------|------------------------|---------------|-------------------|
| AILSR_COM1_LIQD | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |
| AILSR_COM1_LIQD | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |
| AILSR_COM1_LIQD | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |
| AILSR_COMM_LIQD | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |
| AILSR_COMM_LIQD | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |
| AILSR_COMM_LIQD | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |
| APCHCLASS_LIQD  | GBP      | Debit        | 152110003     | Domestic Export Sig | GBP              | No                | No            |                        |               |                   |
| APCHCLASS_LIQD  | GBP      | Debit        | 152110003     | Domestic Export Sig | GBP              | No                | No            |                        |               |                   |
| APCHCLASS_LIQD  | GBP      | Debit        | 152110003     | Domestic Export Sig | GBP              | No                | No            |                        |               |                   |
| ARC1_LIQD       | GBP      | Debit        | PK20010440017 | GOODCARE PLC        | GBP              | No                | No            |                        |               |                   |

Audit Reject Refer Hold Cancel Save & Close Back Next

Following fields are displayed in the Settlement Details section.

| Field         | Description   | Sample Values |
|---------------|---|---------------|
| Current Event | The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event. |               |
| Component     | Components gets defaulted based on the product selected.  |               |
| Currency      | Application displays the default currency for the component.  |               |
| Debit/Credit  | Application displays the debit/credit indicators for the components.  |               |
| Account       | Application displays the account details for the components.  |               |

| Field                  | Description   | Sample Values |
|------------------------|---|---------------|
| Account Description    | Application displays the description of the selected account.                                   |               |
| Account Currency       | Application defaults the currency for all the items based on the account number.                |               |
| Netting Indicator      | Application displays the applicable netting indicator.  |               |
| Current Event          | System displays the the current event as Y or N.  |               |
| Original Exchange Rate | System displays the Original Exchange Rate as simulated in settlement details section from OBTF |               |
| Exchange Rate          | The exchange rate.  |               |
| Deal Reference Number  | The exchange deal reference number.   |               |

### Party Details

Provide the party details based on the description in the following table:

| Field                    | Description   | Sample Values |
|--------------------------|---|---------------|
| Transfer Type            | Select the transfer type from the drop list: <ul style="list-style-type: none"> <li>• Customer Transfer</li> <li>• Bank Transfer for own account</li> <li>• Direct Debit Advice</li> <li>• Managers Check</li> <li>• Customer Transfer with Cover</li> <li>• Bank Transfer</li> </ul> |               |
| Charge Details           | Select the charge details for the transactions: <ul style="list-style-type: none"> <li>• Beneficiary All Charges</li> <li>• Remitter Our Charges</li> <li>• Remitter All Charges</li> </ul>   |               |
| Netting Indicator        | Select the netting indicator for the component: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>   |               |
| Ordering Customer        | Select the ordering customer from the LOV.  |               |
| Ordering Institution     | Select the ordering institution from the LOV.   |               |
| Senders Correspondent    | Select the senders correspondent from the LOV.  |               |
| Receivers Correspondent  | Select the receivers correspondent from the LOV.  |               |
| Intermediary Institution | Select the intermediary institution from the LOV.   |               |
| Account with Institution | Select the account with institution from the LOV.   |               |

| Field                                  | Description   | Sample Values |
|--|---|---------------|
| Beneficiary Institution                | Select the beneficiary institution from the LOV.                |               |
| Ultimate Beneficiary                   | Select the ultimate beneficiary from the LOV.                   |               |
| Intermediary Reimbursement Institution | Select the intermediary reimbursement institution from the LOV. |               |

### Payment Details

Provide the Payment Details based on the description in the following table:

| Field                | Description                             | Sample Values |
|----------------------|---|---------------|
| Sender to Receiver 1 | Provide the sender to receiver message. |               |
| Sender to Receiver 2 | Provide the sender to receiver message. |               |
| Sender to Receiver 3 | Provide the sender to receiver message. |               |
| Sender to Receiver 4 | Provide the sender to receiver message. |               |
| Sender to Receiver 5 | Provide the sender to receiver message. |               |
| Sender to Receiver 6 | Provide the sender to receiver message. |               |

### Remittance Information

Provide the Payment Details based on the description in the following table:

| Field            | Description                  | Sample Values |
|------------------|------------------------------|---------------|
| Payment Detail 1 | Provide the payment details. |               |
| Payment Detail 2 | Provide the payment details. |               |
| Payment Detail 3 | Provide the payment details. |               |
| Payment Detail 4 | Provide the payment details. |               |

### Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |               |

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |
| Refer                 | <p>On click of Refer, user will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>  |               |
| Hold                  | <p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>   |               |
| Cancel                | <p>Cancel the task window and return to dashboard. The data entered will not be saved.</p>  |               |
| Save & Close          | <p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>   |               |
| Back                  | <p>Click Back to move the task to the previous segment.</p>   |               |
| Next                  | <p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>  |               |
| Clarification Details | <p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.</p>  |               |
| Documents             | <p>Click the Documents icon to View/Upload the required documents.</p>  |               |

| Field     | Description   | Sample Values |
|-----------|---|---------------|
| Remarks   | Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.<br><br>Content from Remarks field should be handed off to Remarks field in Backend application. |               |
| Overrides | Click to view overrides, if any.  |               |
| View LC   | Clicking on View LC button enables user to view the details of the LC.  |               |

## Summary

User can review the summary of details updated in Data Enrichment stage for Import LC Cancellation request.

The user can see the Summary tiles. The tiles must display a list of important fields with values. User can drill down from Summary Tiles into respective data segments.

The screenshot shows the Oracle application interface for an Import LC Cancellation request. The page is titled "Summary" and displays various data segments in a grid format. The segments include:

- Main Details:** Form of LC : IRREVOCABLE, Submission Mode : Desk, Date of Issue : 2019-03-22, Date of Expiry : 2020-11-20, Place of Expiry : chennai
- Limits and Collaterals:** Limit Currency : GBP, Limit Contribution : , Limit Status : Not Verified, Collateral Currency : GBP, Collateral Contr. : 80, Collateral Status : Not Verified
- Commission, Charges and Taxes:** Charge : GBP150, Commission : , Tax : , Block Status : Failed
- Advices:** Advice 1 : LC\_AMND\_IN
- Preview Messages:** Language : ENG, Preview Message : -
- Additional Fields:** Click here to view Additional fields
- Settlement Details:** Component : OTHBNKCHG, Account Number : PK10000154, Currency : GBP
- Parties Details:** Advising Bank : HSBC Bank, Beneficiary : PREETHIS, Applicant : GOODCARE PLC
- Accounting Details:** Event : BISS, Account Number : 264000001, Branch : PK2

The interface also includes a navigation menu on the left, a top navigation bar with "My Tasks" and "Oracle" logo, and a bottom navigation bar with buttons for "Request Clarification", "Reject", "Refer", "Hold", "Cancel", "Save & Close", "Back", and "Next".

### Tiles Displayed in Summary

- Main Details - User can view the application details and LC details.
- Limits and Collaterals - User can view the captured details of limits and collateral.
- Commission, Charges and Taxes - User can view the details provided for commission, charges and taxes.
- Advices - User can view the advice details.
- Preview Message - User can view the SWIFT message and Mail Advice.
- Additional Fields - User can view the details of additional fields.
- Settlement Details - User can view the Settlement Details
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Payment details: User can view all details related to payments.
- Revolving Details: User can drill down into revolving details tile to see more information on revolving LC if applicable.

- Compliance Details: User can view the compliance details tiles. The status should be verified for KYC, AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated in back office.



**Note**  
When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “Value Date is different from Transaction Date for one or more Accounting entries.

## Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.   |               |
| Submit                | On Submit, if the request received through online channels, system would send the acknowledgment automatically on receipt of the request.   |               |
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |
| Refer                 | <p>On click of Refer, user will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>  |               |

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Hold                  | The details provided will be on hold.<br>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.  |               |
| Cancel                | Cancel the task window and return to dashboard.<br>The data entered will not be saved.  |               |
| Save & Close          | Save the information provided and holds the task in 'My Task' for working later.<br>This option will not submit the request.  |               |
| Back                  | Click Back to move the task to the previous segment.  |               |
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.   |               |
| Documents             | Click the Documents icon to View/Upload the required documents.   |               |
| Remarks               | Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.<br><br>Content from Remarks field should be handed off to Remarks field in Backend application. |               |
| Overrides             | Click to view overrides, if any.  |               |
| View LC               | Clicking on View LC button enables user to view the details of the LC.  |               |

## Multi Level Approval

The user can review and approve the Import LC Cancellation request.

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.



The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

**Main Details**

|                 |               |
|-----------------|---------------|
| Form of LC      | : IRREVOCABLE |
| Submission Mode | : Desk        |
| Date of Issue   | : 2019-03-22  |
| Date of Expiry  | : 2020-09-29  |
| Place of Expiry | : chennai     |

**Limits and Collaterals**

|                     |                |
|---------------------|----------------|
| Limit Currency      | : GBP          |
| Limit Contribution  | :              |
| Limit Status        | : Not Verified |
| Collateral Currency | : GBP          |
| Collateral Contr.   | : 186.84       |
| Collateral Status   | : Success      |

**Commission, Charges and Taxes**

|              |              |
|--------------|--------------|
| Charge       | :            |
| Commission   | :            |
| Tax          | :            |
| Block Status | : Not Initia |

**Advices**

|          |   |
|----------|---|
| Advice 1 | : |
| Advice 2 | : |

**Preview Messages**

|                 |       |
|-----------------|-------|
| Language        | : ENG |
| Preview Message | : -   |

**Additional Fields**

Click here to view :  
Additional fields

**Settlement Details**

|                |   |
|----------------|---|
| Component      | : |
| Account Number | : |
| Currency       | : |

**Parties Details**

|               |                |
|---------------|----------------|
| Applicant     | : GOODCARE PLC |
| Advising Bank | : CITIBANK I   |
| Beneficiary   | : MARKS AND    |

**Accounting Details**

|                |   |
|----------------|---|
| Event          | : |
| Account Number | : |
| Branch         | : |

**Buttons:** Audit, Reject, Hold, Refer, Cancel, Approve

### Tiles Displayed in Summary

- Main Details - User can view the application details and LC details.
- Limits and Collaterals - User can view the captured details of limits and collateral. User can update data of any field in details, if required.
- Commission, Charges and Taxes - User can view the details provided for commission, charges and taxes.
- Advices - User can view the advice details.
- Preview Message - User scan view the SWIFT message and Mail Advice.
- Additional Fields - User can view the details of additional fields, if it has been implemented by the bank.
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Payment details: User can view all details related to payments.
- Revolving Details: User can view the revolving details.
- Compliance Details: User can view the compliance details tiles. The status should be verified for KYC, AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated in back office.




When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."



## Action Buttons

Use action buttons based on the description in the following table:

| Field                 | Description   | Sample Values |
|-----------------------|---|---------------|
| Documents             | <p>Upload the required documents.</p> <p>User can verify already attached documents.</p> <p>Based on the transaction value, there can be one or more approvers.</p> <p>After verification and approval the transaction gets approved and if there are additional approvals, the task will move to the next approver. After all approvals, the system will hand-off the transaction details to the back end system for posting</p>   |               |
| Remarks               | The approver user can view the remarks captured in the process during earlier stages.   |               |
| View LC               | Click to view the LC details.   |               |
| <b>Action Buttons</b> |   |               |
| Reject                | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p> |               |
| Hold                  | <p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>  |               |

| Field   | Description  | Sample Values |
|---------|--|---------------|
| Refer   | <p>User will be able to refer the task back to the previous stage user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul> <p><br/><b>Note:</b><br/>Compliance check and Limits Check should not be applicable</p> |               |
| Cancel  | Cancel the approval. The data input will not be saved.   |               |
| Approve | On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.   |               |

## Import LC Cancellation Acknowledgement Format

Customer Acknowledgment is generated every time a new Import LC Cancellation is requested from the customer. The acknowledgment letter format is as follows:

To:

<CUSTOMER NAME>

DATE: DD-MM-YYYY

<CUSTOMER ADDRESS>

Dear Sir,

SUB: Acknowledgment to your Import LC Cancellation request dated XXXX.

This letter is to let you know that we have received your application for Import LC Cancellation with the below details.

APPLICANT NAME: <APPLICANT NAME>

BENEFICIARY: <BENEFICIARY NAME>

CURRENCY: <LC CCY>

AMOUNT: <LC AMT>

ISSUE DATE: <XXXX>

YOUR REFERENCE NO: <USER REFERENCE NUMBER>

OUR REF NUMBER: <PROCESS REF NUMBER>

We have registered your request. Please quote our reference XXXX in any future Correspondence. This acknowledgment does not constitute Cancellation of LC.

Thank You for banking with us.

Regards,

<DEMO BANK>

## Import LC Cancellation Rejection Format

Reject Letter is generated by the system and addressed to the customer, when a task is rejected by the user. The Reject Letter format is as follows:

FROM:

<BANK NAME>

<BANK ADDRESS>

TO:

DATE <DD/MM/YYYY>

<CUSTOMER NAME>

<CUSTOMER ADDRESS>

<CUSTOMER ID>

Dear Sir,

SUB: Your LC Application <User Ref> under our Process Ref <Process Ref No> - Rejected

Further to your recent Import LC Cancellation application request dated <Application Date -dd/mm/yy>, under our process ref no <process ref no>, this is to advise you that we will not be able to issue the required Import LC cancellation.

After a thorough review of your application and the supporting documents submitted, we have concluded we will not be able to issue the LC due to the below reasons

1. XXXXXXXXXX
2. XXXXXXXXXX
3. XXXXXXXXXX

On behalf of Demo Bank, we thank you for your ongoing business and trust we will continue to serve you in future.

For any further queries about details of your LC Cancellation application review, please contact us at <bank customer support ph.no>

Yours Truly

<Authorized Signatory>

|   |        |                              |      |
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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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